

| American Center for Psychiatry and Neurology, LLC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                        |               |                                                |
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| Doc. No:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | ASH/SQE/F/002          | Issue Date:   | 01/01/2024                                     |
| JOB DESCRIPTION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                        |               |                                                |
| Employee Name                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                        | Employee No:  |                                                |
| Job Title:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Occupational Therapist | Reporting to: | Team Lead Occupational Therapy / Clinical Lead |
| Department                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Rehab                  | Hiring Date:  |                                                |
| Applications Accepted By: Clinical Lead, Rehab Services                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                        |               |                                                |
| Minimum Qualification, Experience & Skills                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                        |               |                                                |
| <ul style="list-style-type: none"> <li>• <b>Education:</b> Bachelor's or Master's degree in Occupational Therapy from an accredited program.</li> <li>• Valid Occupational Therapy license, or eligibility for licensure.</li> <li>• <b>Experience:</b> 2 years prior experience in occupational therapy with pediatric/ diverse populations preferred.</li> <li>• <b>Clinical Assessment:</b> Strong clinical assessment skills and proficiency in developing and implementing individualized treatment plans.</li> <li>• <b>Communication:</b> Excellent interpersonal skills for patient interaction and interdisciplinary collaboration.</li> <li>• <b>Teamwork:</b> Ability to work effectively as part of a team.</li> <li>• <b>Critical Thinking:</b> Strong critical thinking and problem-solving abilities.</li> <li>• <b>Time Management:</b> Effective time management and organizational skills.</li> <li>• <b>Patient Education:</b> Ability to educate and motivate patients and their families.</li> <li>• <b>Adaptability:</b> Competency in adapting therapeutic techniques to meet diverse patient needs</li> </ul> |                        |               |                                                |
| <b>Job Duties: N.B. All Job Descriptions are subject to review and amendment at any time as dictated by company needs.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                        |               |                                                |
| <p>Occupational Therapy Services are provided for the purpose of promoting health and wellness to those who have or are at risk of developing an illness, injury, disease, disorder, condition, impairment, disability, activity limitation or participation restrictions.</p> <p>Occupational Therapists address the physical, cognitive, psychosocial, sensory, and other aspects of performance in a variety of contexts to support engagement in everyday life activities (occupations) that affect health, well-being, and quality of life (Adapted from American Association of Occupational Therapist, AOTA 2009)</p> <p>Service User Population at ACPN: Work settings may include, outpatient clinics or school settings.</p> <ul style="list-style-type: none"> <li>• Pediatrics</li> <li>• Psychiatry</li> <li>• Learning Disabilities</li> <li>• Neurology</li> <li>• Elderly Care and Frailty</li> <li>• Corporate Workplace Support</li> </ul>                                                                                                                                                                          |                        |               |                                                |
| Roles & Responsibilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                        |               |                                                |
| <b>Main Responsibilities:</b> <ul style="list-style-type: none"> <li>• <b>Initial Evaluation:</b> Conduct thorough evaluations of patients attending outpatient services.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                        |               |                                                |

- **Assessment and Treatment:** Assess, treat, and provide education and consultation for individuals with neurological, sensorimotor, psychosocial, visual, cognitive, physical, and developmental dysfunctions.
- **Functional Screenings:** Evaluate and conduct appropriate functional screenings.
- **Exercise Rehabilitation:** Design and implement exercise rehabilitation programs tailored to individual needs.
- **Pediatric Therapy:** Provide neurodevelopmental, cognitive, and sensorimotor evaluation and therapy for children.
- **Cognitive Retraining:** Facilitate cognitive retraining and compensatory strategies
- **Sensory Integration:** Implement sensory integration therapy to address sensory processing issues.
- **Assistive Technology:** Assess and train patients in the use of assistive technology and daily living equipment.
- **Neurological Rehabilitation:** Offer rehabilitation services for neurological conditions.
- **Splinting:** Design and apply static and dynamic splints as needed.
- **Motor Development:** Support fine motor development and chronic pain management.
- **Work related Rehabilitation:** Provide ergonomics, work simulation activities, and vocational rehab for work-related injuries.
- **Orthotic and Prosthetic Training:** Manage and train patients in the use of orthotics and prosthetics.
- **Prevention and Education:** Offer advice on prevention, self-care, home management, and community or work reintegration
- **Professional Development:** Participate in research, educational conferences, and professional development activities.
- **Service Development:** Contribute to the development and enhancement of therapy services.
- **Productivity Targets:** Meet established productivity targets.
- **Multidisciplinary Work:** Collaborate with other healthcare professionals using a holistic approach.

#### Salary & Benefits

- Salary as per contract

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| Reviewed & Approved By: | Team Lead Occupational Therapy / Clinical Lead | Date: | 01/01/2024 |
| Employee Signature      |                                                | Date: |            |